

# **CITY OF WILDER, KENTUCKY**

**April 3, 2023**

## **City Council Meeting**

**The regular meeting of the Wilder City Council was held on Monday, April 03, 2023 at the Wilder City Building, 520 Licking Pike, Wilder, Kentucky 41071.**

Lords Prayer

Pledge of Allegiance to the Flag

### **Roll Call:**

Roll call was answered by Councilwoman Kelly Meiser, Councilwoman Sandy Decker, Councilman Jim Profitt, Councilman Brad Murphy and Councilman Andy Williams.

### **Approval of Minutes:**

**Upon motion of Councilman Murphy, seconded by Councilwoman Decker to approve the minutes of March 20, 2023 Regular Meeting. Mayor Jones called for a vote. Motion carried.**

### **Mayor Jones opening comments:**

- Welcomed everyone to the meeting.
- There will be several Ordinances and one Resolution on the agenda this evening.

### **Attorney's Report:**

Attorney Verst presented Ordinance No. 23-0301: **An Ordinance of The City of Wilder in Campbell County, Kentucky, establishing rules, regulations and licensing requirements for short term rental of owner occupied dwellings including guest rooms and suites by persons not members of the owner-occupant's household, and establishing penalties for the violation thereof; and repealing section 110.12 of the Wilder code of ordinances. (Second Reading)**

City Administrator, Terry Vance, confirmed that the Ordinance has been changed from "no more than four guest-rooms" to "may have up to five guest-rooms".

Upon motion of Councilman Profitt, seconded by Councilwoman Decker to approve Ordinance No. 23-0301: **An Ordinance of The City of Wilder in Campbell County, Kentucky, establishing rules, regulations and licensing requirements for short term rental of owner occupied dwellings including guest rooms and suites by persons not members of the owner-occupant's household, and establishing penalties for the violation thereof; and repealing section 110.12 of the Wilder code of ordinances. Mayor Jones called for a vote. Motion carried. (Second Reading)**

Attorney Verst presented Ordinance No. 23-0401: **An Ordinance amending the Police Department Policy and procedures manual by amending and replacing policy number 9-1 sexual assault guidelines and amending the take home fleet policy regarding take home vehicles. (First Reading)**

- Chief Martin gave a brief overview of Ordinance No. 23-0401.

Upon motion of Councilwoman Meiser, seconded by Councilman Williams to approve Ordinance No. 23-0401: **An Ordinance amending the Police Department Policy and procedures manual by amending and replacing policy number 9-1 sexual assault guidelines and amending the take home fleet policy regarding take home vehicles. (First Reading)** Mayor Jones called for a vote. Motion carried.

Attorney Verst presented Ordinance No. 23-0402: **An Ordinance approving a lease agreement to finance a project in a maximum principal amount not to exceed \$1,200,000; providing for the payment and security of the lease and deposits to a sinking fund; authorizing the execution of various documents related to such lease; and making certain designations regarding such lease. (First Reading)**

- City Administrator Vance stated he spoke with Bryan Skinner from Ross Sinclair regarding financing for the new firetruck. Mr. Vance stated that the first reading of this Ordinance will allow Mr. Skinner to take bids from interested banks up to 12:00 pm on April 14<sup>th</sup>. Then Mr. Skinner will present the best rate and if council likes the rate they can approve Ordinance No. 23-0402 for second reading; if not council can reject the bid and the city will not be out any money.
- City Administrator Vance stated since they are tax exempt bonds, the city could invest the money during the time the city is waiting for the truck to be delivered. There is still a lot of details that will need to be worked out.
- Mr. Vance stated this Ordinance authorizes Mayor Jones to enter into a Municipal Advisory Service Agreement with Ross Sinclair and permits them to put out a request for proposal with interested banks with a deadline of April 14<sup>th</sup>, 2023.

*Councilwoman Meiser asked if council would be involved with the decision making.*

*City Administrator Vance stated he will bring a couple different scenarios to council for approval.*

Upon motion of Councilwoman Meiser, seconded by Councilman Profitt to approve Ordinance No. 23-0402: **An Ordinance approving a lease agreement to finance a project in a maximum principal amount not to exceed \$1,200,000; providing for the payment and security of the lease and deposits to a sinking fund; authorizing the execution of various documents related to such lease; and making certain designations regarding such lease. (First Reading) Mayor Jones called for a vote. Motion carried.**

Attorney Verst presented Resolution No. 23-0401: **A Resolution reappointing members to the Board of Adjustments for the City of Wilder, Kentucky, and to change the number of members on the Board from Five (5) to Three (3).**

- **Mr. William Howard term of office to expire January 31, 2025**
- **Mr. Herb Kenter term of office to expire December 31, 2026**
- **Mr. Doug Losey term of office to expire June 30, 2027**

Upon motion of Councilman Murphy, seconded by Councilman Williams to approve Resolution No. 23-0401: **A Resolution reappointing members to the Board of Adjustments for the City of Wilder, Kentucky, and to change the number of members on the Board from Five (5) to Three (3). Mayor Jones called for a vote. Motion carried.**

Attorney Verst stated he has the original agreement signed by Mayor Jones to release in full the Second Mortgage dated October 6, 2021 as to property located at 1426 Gloria Terrell Drive in Wilder, Kentucky. This mortgage is recorded in Mortgage Book 2311 at page 446 of the Campbell County Clerk's record at Newport, Kentucky.

The full amount due on the mortgage and the promissory note related to this property has been paid in full by Kentucky Asset Management, LLC. Attorney Verst asked Juanita to file with all other paperwork for Smith's Towing.

#### **City Administrator's Report:**

- City Administrator Vance received an engineer estimate to remove the sand volleyball courts and replace them with pickleball courts. The funds will come out of the Capital Budget for the new fiscal year but a decision needs to be made to remove the sand prior to July. Public Works will move the sand to Frederick's Landing. The bids for the project should go out by the end of April and returned sometime in May.
  - Short Discussion ensued regarding the new pickleball courts.
- City Administrator Vance contacted Merkle and Davis Landscaping and asked them if they would like to submit a bid for the City's landscaping work. Merkle emailed a bid and Davis Landscaping submitted a bid today.
  - Discussion ensued regarding the landscaping work.

*Councilwoman Meiser asked where the money was in the budget to pay for the landscaping.*

*City Administrator Vance stated there is money in street scape and some in building maintenance. Council may have to amend the budget.*

*Councilman Profitt thanked Councilwoman Decker for all of her hard work on the landscaping bids; but he thinks the city could hire a couple part time public works employees to work on the landscaping and save the city some money.*

**Motion was made by Councilman Murphy, seconded by Councilwoman Decker to allow Councilwoman Decker, City Administrator Vance and Assistant City Administrator Norris to negotiate a landscaping bid to not exceed \$14,000. Mayor Jones called for a vote.**

<b>Councilman Murphy -</b>	<b>Yes</b>	<b>Councilwoman Meiser -</b>	<b>Yes</b>
<b>Councilwoman Decker -</b>	<b>Yes</b>	<b>Councilman Profitt -</b>	<b>No</b>
<b>Councilman Williams -</b>	<b>Yes</b>		

**Motion carried.**

**Assistant City Administrator Report:**

- Public Works is working very hard on spring cleanup and they are starting to mow the grass.
- Assistant City Administrator Norris has been working with Steve Penrod with Campbell County IT and the city has completed the Cyber Security Grant that the city was awarded by KLC at the end of 2021.

**Department Reports:**

**Treasurer Report:**

- Nothing to Report.

**Police Chief Comments:**

- The individuals who crashed into the city's police cars are both in custody; thanks to the United States Marshals.
- Detective Robert Peak has accepted a position with the Cynthiana Police Department as an Assistant Chief.

**Fire Chief Comments:**

- Thanked everyone for all the prayers for his grandson. He is doing great.
- Thanked everyone for all of their help with the fish fries. It was a huge success.
- Wilder was awarded a grant from the Kentucky Fire Commission for a combination battery power rescue tool. Thanked the Fire Commission.
- The fire department is scheduling CPR classes with 2 local businesses.

**Park and Rec Report:**

- Easter Egg Hunt is April 8th from 12:30 to 1:30.

**Public Works Report:**

- Nothing to report.

**Mayor Jones comments:**

*Old Business:*

- Mayor Jones is working with the staff on the budget. She will get to council soon. Thanked the staff for all of their help.
- A letter was mailed to Wilder businesses regarding First Friday, Shop Local.
- Active Aging Fitness Program for all will start Wednesday April 26, 2023 at 10:00 am.
- 2023 Calendar of Events is in council's mailbox.

*New Business:*

- Wilder Business Meeting is April 25<sup>th</sup>.
- Easter Egg Hunt is April 8<sup>th</sup> at 12:30.

**Council Comments:**

**Councilman Murphy:**

- No comment.

**Councilman Blankenship:**

- Not in attendance.

**Councilwoman Decker:**

- No comment.

**Councilwoman Meiser:**

- Congratulations on all the Fish Frys. The Fire Department does a great job.
- Thanked Public Works for all of their help with the Fish Frys.

**Councilman Williams:**

- No comment.

**Councilman Profitt:**

- Congratulated Chief Neyman on his grant.
- Councilman Profitt stated he may not be at the mid-month meeting.
- Thanked Councilwoman Decker for all of her work on the landscaping bids.

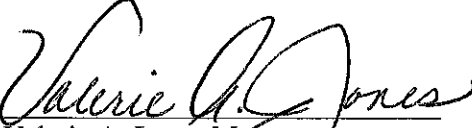
**Open Forum:**

- No comments from the audience.

**Adjournment:**

**Upon motion of Councilwomen Decker, seconded by Councilman Murphy to adjourn the meeting. Mayor Jones called for a vote. Motion carried.**

Meeting adjourned at 7:45 p.m. The next meeting of the Wilder City Council will be held on Monday, April 17, 2023.

  
Valerie A. Jones, Mayor

ATTEST:

  
Juanita Schultz - City Clerk