

CITY OF WILDER, KENTUCKY

June 3, 2024

City Council Meeting

The regular meeting of the Wilder City Council was held on Monday, June 3, 2024 at the Wilder City Building, 520 Licking Pike, Wilder, Kentucky 41071.

Lords Prayer

Pledge of Allegiance to the Flag

Roll Call:

Roll call was answered by Councilwoman Sandy Decker, Councilman Brad Murphy, Councilman Bob Blankenship, Councilwoman Kelly Meiser, Councilman Andy Williams and Councilman Jim Proffitt.

Approval of Minutes:

Upon motion of Councilwoman Decker, seconded by Councilman Blankenship to approve the minutes of May 6, 2024. Mayor Jones called for a vote. Motion carried.

Mayor Jones opening comments:

- Welcomed everyone to the meeting.

Attorney's Report:

Noah Tuke was sworn in by Attorney Beck. The Ordinance to hire Noah was presented and passed at the last meeting. Noah was not available to attend the last meeting.

Mayor Jones did an overview of the Budget highlights. The memo regarding the FY25 budget message will be attached to the minutes.

Attorney Beck presented Ordinance No. 24-0601: **An Ordinance adopting the City of Wilder annual Budget for Fiscal Year 07/01/24 through 06/30/25 by estimating revenues and appropriating funds for the operation of City Government.**

- *A long discussion was ensued regarding the FY25 budget.*

Councilwoman Meiser suggested to council to add \$5,000 merit pay to Administration/Public Works, Fire and Police. She asked if council would consider adding \$15,000 more to merit.

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Upon motion of Councilman Blankenship, seconded by Councilman Profitt to approve **Ordinance No. 24-0601 adopting the City of Wilder annual Budget for Fiscal Year 07/01/24 through 06/30/25 by estimating revenues and appropriating funds for the operation of City Government. Mayor Jones called for a vote. Motion carried.**

Council approved the budget with the below change.

1. Add a total of \$15,000 more merit pay for three departments; Admin/Public Works, Fire and Police.

Attorney Beck presented Ordinance No. 24-0602: **An Ordinance amending the personnel policy by adopting updating and revising the pay plan for the City of Wilder, Kentucky.**

- Discussion ensued regarding the new pay plan.

No vote was taken on this ordinance.

Attorney Beck presented Resolution No. 24-0601: **A Resolution identifying streets and roads that are part of the City of Wilder Road Systems and those that are not part of maintained road system.**

Upon motion of Councilman Murphy, seconded by Councilman Williams to approve Resolution No. 24-0601: **A Resolution identifying streets and roads that are part of the City of Wilder Road Systems and those that are not part of maintained road system. Mayor Jones called for a vote. Motion carried.**

City Administrator Report:

- Rebid – May 10th - Sanitary Sewer Frederick's Landing - Update: The lowest bid received is still over budget for the total project (both sides of Licking Pike). The west side of Licking Pike is lower than the grant the city received for this project. The city received a grant for \$400,000. The lowest bid was \$625,597. There is \$100,000 in the capital budget for this project.
 - Discussion ensued regarding the Sanitary Sewer at Frederick's Landing.

Upon motion of Councilman Profitt, seconded by Councilman Williams to approve the lowest Sanitary Sewer bid of \$625,597. Mayor Jones called for a vote. Motion carried.

City Administrator Vance stated he will present council with a new capital budget at the next meeting. The total overall number will not change.

- Planning and Zoning meeting June 10th at 7:00. They will discuss the Fischer zone change and the parking lot expansion at Next Level Fitness.

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Department Reports:

Treasurer Report:

- Delinquent Property Tax update: around \$6,800 delinquent.
- Active Aging – May 1st through June 26th. Every Wednesday from 10:45 to 11:45.
- City Government for Kids – June 18th from 11:30 to 12:30.
- Veteran Banners Update: Banners should be completed by July 4th.

Upon motion from Councilwoman Decker, seconded by Councilman Blankenship to approve the financial report and authorize payment of the bills for General Fund ending April 2024. Mayor Jones called for a vote. Motion carried.

Police Chief Comments:

Chief Martin:

- **Update on new recruits:** They are reading policies and procedures and they are out with the officers on patrol. They will start their online training with the academy in September and then October head to Richmond.
- Chief Martin shared information on the Northern Kentucky Peer Support Team that was recently launched.

Fire Chief Comments:

Chief Neyman:

- Two Firefighter/Paramedics are in Hazmat Training Class for the next two weeks.
- ISO inspection is scheduled for August 14th and 15th.

Mayor Jones comments:

Old Business:

- **Legalization of Cannabis:** Mayor Jones asked if everyone had time to look over the information City Administrator Vance sent to them last month on the Medical Cannabis program.
 - Discussion ensued regarding the legalization of Medical Marijuana.

Council made no decision regarding Legalization of Cannabis at this meeting.

- Active Aging has been a big hit. Last week eight people received a four-class achievement award.
- First Friday Shop Local – This Friday, June 7th.

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New Business:

- City Administrator Vance and Mayor Jones will resume meeting with Wilder businesses.

Council Comments:

Councilman Murphy:

- Thanked Chief Martin for his leadership on the Peer Group Support Team.

Councilman Blankenship:

- Thanked everyone involved on the work they did on the budget.
- Thanked Chief Martin for his leadership on the Peer Group Support Team.

Councilwoman Decker:

- Echoed Councilman Blankenship.
- Welcomed Noah Tuke to the police department.

Councilwoman Meiser:

- Echoed Councilman Blankenship.
- Councilwoman Meiser asked if someone could come out to look at Three Mile Road.
 - City Administrator Vance stated he will take a look at it.
- Thanked Council for working together on the budget.

Councilman Williams:

- Thanked Administration for their work on the budget.
- Congratulated the new recruits.
- Thanked Chief Martin for his leadership on the Peer Group Support Team. This is very important.
- John's Hill needs some attention.
 - City Administrator Vance stated he will make some phone calls.

Councilman Proffitt:

- Thanked Juanita for her help with the yard sale at the City Building.
- Peer Support is very important. Thanked Chief Martin for being a part of it.
- Echoed John's Hill Road is bad.


Next meeting will be June 17th at 6:30.

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Adjournment:

Upon motion of Councilwoman Decker, seconded by Councilman Blankenship to adjourn the meeting. Mayor Jones called for a vote. Motion carried.

Meeting adjourned at 8:30 p.m.



Valerie A. Jones, Mayor

ATTEST:



Juanita Schultz, City Clerk

Sanitary Sewer Bids

Terry Vance <tvance@wilderkv.gov>

Fri 5/31/2024 8:12 AM

To: Brad Murphy <bmmurphy@wilderkv.gov>; Sandy Decker <sdecker@wilderkv.gov>; Bob Blankenship <rblankenship@wilderkv.gov>; Andy Williams <awilliams@wilderkv.gov>; Jim Proffitt <jproffitt@wilderkv.gov>; Aaron Beck <aaronbeck@oharataylor.com>; Aaron Beck <aaronbeck@oharataylor.com>; Kelly Meiser <kmeiser@wilderkv.gov>; Valerie Jones <vjones@wilderkv.gov>; Juanita Schultz <jschultz@wilderkv.gov>

1 attachments (170 KB)

BIDT-REBID-SANITARY SEWER FREDERICKS LANDING-Revsd-final-2024-0510 (1).pdf

All:

Attached are the results and bid tabulations for the sanitary sewer project the city bid on May 10. You may recall this was a rebid as we only received one bid the first time. The engineers made some modifications to the plan and the project was rebid. As you can see, we did receive more bids this time however, the lowest bid is still over budget for the total project (both sides of Licking Pike). The west side of Licking Pike is lower than the grant the city received for this project. I plan to bring this up for discussion at the June 3 meeting to see if this is something the city still wants to pursue.

If you have any questions, please let me know prior to the meeting.

Terry Vance

City Administrator

City of Wilder

Office 859-581-8884

Cell 513-673-0741

**BID QUANTITIES FOR
CITY OF WILDER
REBID SANITARY SEWER EXTENSION
FOR FREDERICKS LANDING/AA HIGHWAY & OLD JOHNS HILL ROAD**

ITEM NO.	ITEM	QUANTITY	UNIT	EATON ASPHALT PAVING CO. INC.		SMITHCORP INC.		SMITH & BROWN CONTRACTORS, INC.		BRAY CONSTRUCTION SERVICES, INC		
				UNIT COST	COST	UNIT COST	COST	UNIT COST	COST	UNIT COST	COST	
FREDERICKS LANDING												
1	Clearing	1	LS	\$8,100.00	\$8,100.00	\$19,834.00	\$19,834.00	\$33,500.00	\$33,500.00	\$32,800.00	\$32,800.00	
2	Cone Through Ex. Manhole Wall and Shoulder. Seal Penetration with Link-seal or Equivalent	1	EA	\$3,800.00	\$3,800.00	\$1,000.00	\$1,000.00	\$6,975.00	\$6,975.00	\$3,880.00	\$3,880.00	
3	2" HDPE Force Main (SD1 Specs.)	25	LF	\$106.00	\$2,650.00	\$33.00	\$825.00	\$50.00	\$1,250.00	\$95.00	\$2,375.00	
4	8" Sanitary Sewer Pipe SDR 35 (SD1 Specs.) Including trench backfill testing	325	LF	\$190.00	\$61,750.00	\$333.00	\$108,225.00	\$185.00	\$53,625.00	\$335.00	\$108,875.00	
5	8" Sanitary Sewer Pipe DR26 (SD1 Specs.) Including trench backfill testing	849	LF	\$182.00	\$154,518.00	\$354.00	\$300,546.00	\$328.00	\$278,472.00	\$244.00	\$207,156.00	
6	Sanitary Sewer Manholes (<10' Depth) Including trench backfill testing	1	EA	\$6,000.00	\$6,000.00	\$6,500.00	\$6,500.00	\$9,075.00	\$9,075.00	\$9,280.00	\$9,280.00	
7	Sanitary Sewer Manhole w/Drop Connection for 2" Force Main (<10' Depth) (Including trench backfill testing) (DETAIL #104)	1	EA	\$8,850.00	\$8,850.00	\$8,000.00	\$8,000.00	\$9,645.00	\$9,645.00	\$8,130.00	\$8,130.00	
8	Sanitary Sewer Manholes (10'-20' Depth) Including trench backfill testing	2	EA	\$9,225.00	\$18,450.00	\$9,000.00	\$18,000.00	\$10,730.00	\$21,460.00	\$10,450.00	\$20,900.00	
9	Sanitary Sewer Manholes (>20' Depth) Including trench backfill testing	1	EA	\$13,000.00	\$13,000.00	\$12,000.00	\$12,000.00	\$12,400.00	\$12,400.00	\$10,700.00	\$10,700.00	
10	Abandon 2" Force Main By Capping Cut Ends and Abandon At Existing Gravity Sewer Connection (Per SD1 Standards)	1	EA	\$625.00	\$625.00	\$500.00	\$500.00	\$220.00	\$220.00	\$4,620.00	\$4,620.00	
11	Flowable Fill Under Pavement/Under Utilities As Shown On Plan	1	LS	\$42,500.00	\$42,500.00	\$12,000.00	\$12,000.00	\$35,430.00	\$35,430.00	\$47,650.00	\$47,650.00	
12	Bituminous Road Restoration (Match Existing Pavement & Thickness)	85	SY	\$56.00	\$4,760.00	\$50.00	\$4,250.00	\$171.00	\$14,535.00	\$176.00	\$14,960.00	
13	Bituminous Pedestrian Path Restoration (Match Existing Pavement & Thickness)	600	SY	\$38.00	\$22,800.00	\$25.00	\$15,000.00	\$91.00	\$54,600.00	\$113.00	\$67,800.00	
14	Concrete Sidewalk Restoration (Match Existing Thickness)	50	SY	\$92.00	\$4,600.00	\$45.00	\$2,250.00	\$219.00	\$10,950.00	\$194.00	\$9,700.00	

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ITEM NO.	ITEM	QUANTITY	UNIT	EATON ASPHALT PAVING CO. INC.		SMITHCORP INC.		SMITH & BROWN CONTRACTORS, INC.		BRAY CONSTRUCTION SERVICES, INC	
				UNIT COST	COST	UNIT COST	COST	UNIT COST	COST	UNIT COST	COST
FREDERICKS LANDING (- continued -)											
15	Gravel Parking Lot Restoration (Match Existing)	125	SY	\$21.00	\$2,625.00	\$10.00	\$1,250.00	\$23.00	\$2,875.00	\$22.00	\$2,750.00
16	Silt Fence (Including Removal and Disposal After Restoration is Established)	1,320	LF	\$3.25	\$4,280.00	\$1.00	\$1,320.00	\$4.00	\$5,280.00	\$6.30	\$8,316.00
17	Construction Entrance, Access and Staging, Maintenance of Erosion Control Measures	1	LS	\$2,225.00	\$2,225.00	\$500.00	\$500.00	\$2,715.00	\$2,715.00	\$15,810.00	\$15,810.00
18	Grading and Turf Restoration in All Disturbed Areas, Including Regrading, Seed, Straw, and Short Term Biodegradable Erosion Control Mat (East Coast Markets ECS-1B or Similar)	1	LS	\$25,000.00	\$25,000.00	\$10,000.00	\$10,000.00	\$10,300.00	\$10,300.00	\$26,500.00	\$26,500.00
19	Maintenance of Traffic	1	LS	\$7,200.00	\$7,200.00	\$2,500.00	\$2,500.00	\$2,600.00	\$2,600.00	\$6,270.00	\$6,270.00
20	Brace Duke Energy Pole on Fredericks Landing (If Necessary)	1	EA	\$3,100.00	\$3,100.00	\$100.00	\$100.00	\$1,300.00	\$1,300.00	\$3,140.00	\$3,140.00
21	Remove & Reinstall Bollards & Sign	1	LS	\$875.00	\$875.00	\$1,000.00	\$1,000.00	\$2,500.00	\$2,500.00	\$3,920.00	\$3,920.00
SUBTOTAL - FREDERICKS LANDING					\$397,718.00		\$325,600.00		\$589,707.00		\$615,712.00
OLD JOHNS HILL ROAD											
22	Clearing	1	LS	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$8,500.00	\$8,500.00	\$32,900.00	\$32,900.00
23	18" Steel Casing Pipe By Bore & Jack (Min. 0.680" Wall Thickness) Incl. Casing Pipe End Seals, Spacers, Bore and Receiving Pits, Backfill and Other Appurtenances KVIC SPECS.	142	LF	\$682.00	\$96,844.00	\$450.00	\$63,900.00	\$966.00	\$137,172.00	\$1,750.00	\$248,500.00
24	Core Through Ex. Manhole Wall and Shoulder. Seal Penetration with Linkseal or Equivalent	1	EA	\$3,775.00	\$3,775.00	\$1,000.00	\$1,000.00	\$12,650.00	\$12,650.00	\$3,880.00	\$3,880.00
25	8" Sanitary Sewer Pipe SDR 35 (SD1 Specs.) (Including trench backfill testing)	571	LF	\$125.25	\$71,517.75	\$175.00	\$99,925.00	\$118.00	\$67,378.00	\$203.00	\$115,913.00
26	Sanitary Sewer Manholes (Including trench backfill testing)	3	EA	\$7,815.00	\$23,445.00	\$9,000.00	\$27,000.00	\$8,570.00	\$25,710.00	\$7,810.00	\$23,430.00

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OLD JOHNS HILL ROAD (- continued -)											
27	Flowable Fill Under Pavement/Under Utilities As Shown On Plan	1	LS	\$4,650.00	\$4,650.00	\$1,000.00	\$1,000.00	\$2,300.00	\$2,300.00	\$4,790.00	\$4,790.00
28	Gravel Road (Old Johns Hill) Restoration (Match Existing)	475	SY	\$25.00	\$11,875.00	\$10.00	\$4,750.00	\$23.00	\$10,925.00	\$22.00	\$10,450.00
29	Silt Fence (Including Removal and Disposal After Restoration Is Established)	325	LF	\$3.25	\$1,056.25	\$1.00	\$325.00	\$4.00	\$1,300.00	\$6.00	\$1,950.00
30	Construction Entrance, Access and Staging, Maintenance of Erosion Control Measures	1	LS	\$1,900.00	\$1,900.00	\$500.00	\$500.00	\$1,500.00	\$1,500.00	\$5,040.00	\$5,040.00
31	Grading and Turf Restoration In All Disturbed Areas, Including Regrading, Seed, Straw, and Short Term Biodegradable Erosion Control Mat (East Coast Blankets ECS-1B or Similar)	1	LS	\$9,815.00	\$9,815.00	\$3,000.00	\$3,000.00	\$6,500.00	\$6,500.00	\$15,270.00	\$15,270.00
SUBTOTAL - OLD JOHNS HILL RD					\$227,878.00		\$206,400.00		\$273,935.00		\$462,123.00
BID SUMMARY											
				SUBTOTAL - FREDERICKS LANDING	\$397,718.00		\$525,600.00		\$569,797.00		\$615,712.00
				SUBTOTAL - OLD JOHNS HILL RD	\$227,878.00		\$206,400.00		\$273,935.00		\$462,123.00
				TOTAL CONTRACTOR BID	\$625,596.00		\$732,000.00		\$843,642.00		\$1,077,835.00

The City intends to authorize construction of this full project and to select the successful bidder based on the TOTAL CONTRACTOR BID. In the event the bids come in over the City's budget, the City may elect to reduce the scope of the project by removing the OLD JOHNS HILL RD portion, in part or in whole, and may select the successful bidder based on the SUBTOTAL-FREDERICKS LANDING

MEMORANDUM

TO: Wilder City Council
FROM: Mayor Valerie A. Jones
DATE: May 31, 2024
RE: FY 2024-2025 Budget Message

By now, you have received and hopefully reviewed a draft copy of the proposed budget for FY 2024-2025. Included with this memo is a copy of the proposed 24/25 capital budget as well. I had hoped if anyone had any questions or comments they would have reached out by now but I, personally, have heard nothing so this is the final proposed budget for fiscal year 24/25. This is a balanced budget, with estimated surplus being moved to the capital budget. It is my goal to place all future surplus funds into the capital fund to cover existing debt, pay down debt and to plan for future capital expenditures. Following are some of the highlights within the revenue and expense categories of this proposed budget.

Revenues:

- Property Taxes:** A slight increase in property taxes was budgeted to cover increased valuations from sales of property throughout the year and well as net-new taxes from the Sunrock Community. As you know, the total amount will be reflected more accurately later in the fiscal year when the new tax rate is set.
- Tangible Taxes:** While we were pleasantly surprised our budgeted tangible tax estimate was met for the 23/24 FY budget, we know that this is always a concern with businesses reducing their valuation which in turns causes the rate to increase. Our businesses are a huge part of the city budget so we need to keep the rate as low as possible. There is a significant amount of exposure in this revenue category.
- Payroll Taxes:** Revenues in this category have increased due largely to Castellini expansion. We have no reason to expect this to be any less than we collected this past year and have high hopes for greater expansion and payroll taxes from the Fischer development. Gross receipts are down again but we will see if the Campbell County tax collection sees any increase from potential lost or uncollected revenue.
- Insurance Premium:** The revenue from insurance premiums remained steady but there is concern that a large part of this revenue item is made up from business insurance tax. While premiums are up overall, this is one of the most difficult taxes to track and account for. Although we missed the

amended budget, we have confidence in this projected amount due, again, to an increase in premiums from the new development.

Motor Vehicle Tax: The rate on motor vehicle tax must remain the same 0.148 or lower each year. The amount received in 23/24 budget was about the same as the previous year, therefore 24/25 budget is the same.

Interest Earned: Interest income has been steady and we expect this trend to continue in all of our accounts. It is anticipated the city will earn around \$175,000 in all accounts and investments in this fiscal year.

Expenditures:

Administrative Budget: While most of the line items remained the same some increased slightly. Professional fees went down slightly but remain high due to the ongoing lawsuit. Insurance (liability, property, and vehicle) also increased slightly. Capital outlay equipment was moved to the capital budget. Building maintenance, telephone/cellular and dues and subscriptions also went up slightly.

Police Budget: Most of the line items remain the same or have small increases. Some notable increases obviously due to our two new officers and their uniforms/equipment. Police computers and the contract payment for Tasers/body cameras have been moved to capital. In addition and also in capital is a new equipped Tahoe this year. This is in the capital budget but earmarked as an ARPA expense as last year.

Fire Budget: Most line-items remained steady with only a few increases. The large increase is in personnel with the addition of, hopefully, a new firefighter/paramedic. There was a reduction in the sleepover pay for two reasons. One, we are attempting to hire more full time positions and two, there are not many individuals taking advantage of the sleepover opportunity. The bond payment and investment of the quint funds are now in capital. The final quint payment will not be due until July or August of 2025 which will be in the 2025-2026 budget.

Public Works: We are excited to announce a retention agreement for our public works team, also considered essential workers completely funded in the prepared budget. Other noteworthy increases in public works include street repairs (not replacement program which is in capital), street signs and posts and some smaller capital equipment purchases. Another increase in capital expenditure you'll note is moving the Andrews Way street lighting payment previously agreed to by council from general fund to capital.

- Recreation:** As you know, the big change in recreation this year is in staffing of the summer program which has been eliminated for now. Most of the program budgeting remains.
- Salary/Personnel:** All salaries increased by 3.5% including elected officials. Police, Fire and now public works all have retention contracts. The police are on their final year with fire having one more year. Once again, merit pay has been allocated by department to some employees based on performance as determined and documented by department leaders. This program was well received by the entire staff.
- Employee Health Care:** This year health care costs rose 6.1% on medical, 5% on dental and 0% on vision. While this is an increase, some places are seeing much higher even double digit percentage increases. In addition to the increase in the premium, the deductibles increased \$200 for single plans and \$400 for double or family plans. These increases are included in the overall budget figures. As you know, the city has fully funded the employee deductible through an HSA and I believe we should continue with this to retain and attract quality personnel. One final item included in the overall healthcare costs is the Health works reimbursement offered to employees that participate in the program. We continue to promote a healthy work place by encouraging participation in this program.
- Municipal Road Fund:** There is a balance as of May of \$293,000 plus an estimated \$6,000 payment in June and an additional \$1,000 in interest. We will be transferring \$180,000 into capital to pay for some of the street repairs that we documented at the public hearing on spending road funds (Town and Plum). This will leave a balance carry forward of \$120,000 with anticipated revenues and interest of \$78,000, we will have approximately \$198,000 to use in the 24/25 fiscal year.
- ARPA/Capital:** The ARPA funds are in a separate account for tracking purposes however, for budgetary purposes it is incorporated into the capital account. The total funds for this year's revenue is \$569,933. Plans are to expend and obligate all of the remaining balance. We are required by law to do this by 12/31/24 or return the funds to the federal government. They must be spent in full by 12/31/26. Planned use of the funds are for the new Tahoe police vehicle, upgrade the audio visual capabilities of the council chambers, trails and the two EV charging stations. As noted, ARPA tab, this wholly earmarks all remaining funds.

If you would like to review any portion of the budget or the entire general fund or capital budgets, please feel free to contact me, Terry or Juanita. Plans are to have the budget ordinance presented at first reading at our June 3, 2024 meeting with second reading and passage at the June 17, 2024 meeting. This allows for the adopted budget to take effect July 1, 2024 and all increases and incentive agreements to pay out timely.